



EDINBURG CONSOLIDATED INDEPENDENT SCHOOL DISTRICT

411 North 8th Avenue * Edinburg Texas 78541 * (956).289.2300

VENDOR AUTHORIZATION FOR DIRECT DEPOSIT

Vendor Name: _____ Contact Person: _____

Address: _____ City: _____ State: _____ Zip: _____

E-mail Address: _____ Phone Number: _____

Taxpayer Identification Section

District Employee SSN: _____ Vendor Federal EIN: _____

Financial Institution Information

Bank information must be correct and complete. Please list only one bank account. Please Attach a Voided Blank Check reflecting routing and account number.

Bank Name: _____

Address: _____ City: _____ State: _____ Zip: _____

Routing Number: _____ Account Number: _____

Account Type (select only one): Checking or Savings

For the purpose of direct deposit of finance checks only, I hereby authorize Edinburg Consolidated Independent School District and the depository institution (bank) named above to initiate direct deposit (credit) entries to the depository account listed above.

This authorization is to remain in effect until the district has received written notification from me or authorized individual of its termination in such a manner as to afford Edinburg CISD and the bank a reasonable opportunity to act on the termination notice.

I agree to indemnify Edinburg CISD from any claims incident to the direct deposit of my finance check, including, without limitation, any claim based on alleged loss as a result of non-posting, of any credit, and any claim which may be made by any person as a result to the rejection of my finance check or because of insufficient funds arising from the failure of my financial institution to post the credit to my account.

I certify that I have read, understand and hereby authorize my payment(s) to be electronically deposited with the institution named in the designated account.

Signature: _____ Date: _____

For ECISD Business Office Use

Date Received: _____ Vendor Number: _____ Entered By: _____

Effective Date: _____ Bank Code: _____ Approved By: _____

Cancellation Date: _____ Cancelled By: _____