

TIP OF TEXAS (TOT) CHAPTER ASSIGNMENT POLICY ADDENDUM

NOTE: This is an official policy of Tip of Texas (TASO). Anyone not following the policy is subject to fine or sanction (penalty). You may be financially responsible for all expenses incurred – school, transport, meals, security, etc. – if the match must be rescheduled due to your failure to follow this policy.

1. All varsity-eligible officials are responsible for consistently checking the Zebra-Ware website for ALL assignments. The ALL assignments (7th grade – varsity) will be posted prior to the assignment date(s).
2. After assignments are posted, the official designated as “referee 1” (R1) is responsible to confirm the match date, time, location with the “referee 2” (R2) no later than 36 hours prior to the match. Note: The R2 may call the R1 if they desire.
3. If the R1 is unable to contact the R2 36 hours prior to the match, the R1 will immediately notify the assigning secretary that successful communication has not taken place. If the R2 has not been contacted by the R1 at least 36 hours prior to the match, the R2 will notify the assigning secretary.
4. In case of emergency (any match level) – one example being you are running late to the match -- contact your co-official. Make sure they are aware of your situation. If contact is not made or received by the official at the match, refer to #5. **IMPORTANT NOTE:** All officials should carry a TOT member roster to all matches listing all members, phone numbers, and other valuable information which can be used in an emergency situation.
5. If your co-official has not arrived prior to the 1st match of the VARSITY assignment, you **MUST** notify the TOT assigning secretary by text **BEFORE** the start of the 1st sub-varsity match.
6. A decision to cancel a match will be made **ONLY** by the school administrator in charge. No official is authorized to cancel, postpone, or reschedule a match.
7. If your co-official has not shown up by game time for a 7th, 8th, or 9th grade match, text the area assistant assigner before beginning the match, then call the assigner after the match to explain what finally happened.
8. **ONLY** the chapter assigning secretary is authorized to re-assign an official to a regularly scheduled varsity match and/or tournament assignment. Officials are **NOT** authorized to substitute or assign replacement officials.
9. Playoff Assignments will be assigned by and only thru the varsity assigning secretary.
10. A chapter member must be a member in good standing with the chapter and TASO to be eligible for a playoff assignment. Members on probation and/or suspension are not eligible for a playoff assignment.
11. All TASO requirements will be applied to playoff eligibility including a grade of 90 or higher on the annual rules’ exam for the current season.
12. Opposing coaches’ requests for a playoff official(s) (R1 and R2) must be in agreement and will dictate who will be asked to officiate a playoff match. In the event of no specific official(s) is requested, the assigning secretary will decide who will be assigned. Linesman follow the same assigning procedure.